

## Membership Council Meeting Minutes

### 11/19/19

In attendance:

X	Emily Gray, Membership Council Co-Chair Deanna Moretz, Membership Council Co-Chair (minutes)		Stacey Barrett OSHP staff Victoria Wallace, OSHP president-elect
X	Edward Saito – Ambulatory Care Section Co-Leader Madeline Fry – Ambulatory Care Section Co- Leader Stacey Olstad- Inpatient Practitioners Section Chair Michelle Murray - Pharmacy Management Section Leader Pranesh Narayanaswami- Informatics, Technology & Research Section Co-Leader	x	Savannah Correll – (P2 OSU student)
X	Jake McFarland - Informatics, Technology & Research Section Co-Leader Junior Lyman- Northern Chapter Chair Long Trinh – Northern Chapter Chair -elect	x	Teri Pham – (P1 OSU student) Jeff Lam- Committee Member
X	Ruthie Nguyen– Southern Oregon Chapter-Elect		
X	Paige Russier -Pacific P1 Rachel Proteau- OSU (P4- Membership coordinator for all OSU orgs)  Doug Meyer, Technician Chapter advisor Brandon Nuzie – Technician Chapter President Eric Schnebly - IRC		

#### 1. Section Updates:

- A. **Ambulatory Care** – So far, they have completed 2 sessions of the OPAC resident forums. These sessions are being held monthly. Currently the PGY2 residents are responsible for presenting on a complex case or a change in guidelines which will impact practice. Currently these sessions are only for preceptors and RPDs but next year the plan is to record and offer to other health systems.
- B. **Inpatient** – No update, still looking for co-chair preferably closer to Portland to be more central.
- C. **Informatics** – Currently planning a member event for informatics/DI. Plan to host in December (early due to Midyear/Holidays). **ACTION** Emily to touch base with Stacey and get the most up to date membership list to send event details to members of the informatics section. Once event details are set, Emily also to show Jake how to post messages on the Circle sites to advertise for the event.
- D. **Management** – Recent post to the Management Circle: Oregon Board of Pharmacy Rule Making Hearing 11/26/19. If you have any question, comments, or concerns please feel free to respond on the discussion board. Also planning a new social event for January, details to come.
- E. **OSU Student Chapter** – OSU students currently waiting on activation codes to renew membership/join.
- F. **Pacific Student Chapter** – Pacific University recently hosted an event for students to prepare for Midyear. Also completed a Letter of Intent event that was recorded and is now available to be shared with students who missed the event.
- G. **Northern Chair** – Finished the Mock Interview.
- H. **Southern Chair** – New RPD in Southern Oregon who wants to become more involved with the organization. **ACTION** Emily to get contact information and facilitate an introduction into the organization. Coming up, CE events are being planned by the residents as well as preceptors at Skylake. More details to come.

## 2. **Discussion:**

### A. **Follow-Up from October Meeting:**

- a. Meeting Venue –
  - i. **ACTION** Eddie has zoom access and, in the past, has created no-host events. Has offered to work with Deanna and Emily to try and create recurring no-host events that can be utilized for the meeting.
  - ii. Stacey B. recommended a proposal to the board to consider purchase of a web conferencing platform for OSHP. She recommends a cost analysis for the common platforms Zoom, Webex, or gotowebinar. **ACTION** Creation of a proposal to be submitted to MC council at the next meeting prior to the January board meeting.
- b. List Serve – Final email list completed, will be sent to Stacey.
- c. Exit Survey – Completed survey, first results should have come out with the November lapsed member list. Results to be sent out in early December. **ACTION** Notify Stacey, Teri volunteered to help send emails.

### B. **Membership spotlights**

- a. Resident Spotlight – Riley Protz is a PGY2 Administrative Resident at Providence St. Joseph Health System
- b. Pharmacist Spotlight – January 2020: Looking for Nominations
- c. Student Spotlight – April 2020: Looking for Nominations

### C. **November Board Meeting Updates**

- a. 8.3.1 – Section Leader involvement in the MC meetings is not directly addressed. Would like to create a firm statement to add to the bylaws.
  - i. Ex: at least 1 co-chair attend the meeting OR must at least send a section update to be reviewed during the MC meeting.
- b. **ACTION** – To be completed prior to December MC meeting for approval and then submitted for voting at the January board meeting. Council agreed that an addition should be placed in the policies outlining the requirements that Section Leaders either attend each monthly meeting OR send updates to the MC chairs 1 week in advance.

### D. **Annual Seminar Networking Event**

- a. Thoughts for the next networking event at Annual Seminar?
  - i. Likely will set up the same way. Should consider multiple facilitators for each section. Circular tables made it hard to network and engage with many colleges. Could consider having a different venue with high top tables where people can stand and float in and out. **ACTION** – email Stacey about space requirements/flexibility we have.

### E. **Membership Drive for Annual Seminar Ideas:**

- a. Want a way to encourage people to renew membership and sign up for autorenewal at the Annual Seminar.
- b. Considering incentive gifts: pocket journal, hydro flask, discounted membership. If someone renews membership at the meeting, they get X.