



## Report for OSHP BOD Consent Agenda – November 2019 NO ACTION ITEMS FOR BOD

Northwestern States Residency Conference 2020

Chairs: Rebecca Britton and Kris Marcus

Single Day Event Date: Saturday, May 30, 2020, 0730-1800 at OHSU RLSB in Portland

### Recent Actions:

- [OSHP NWSRC event landing webpage updated with 2020 details](#); other pages will be reviewed and updated by end of Nov 2019
- Confirmed [ASHP Regional Residency Conferences page](#) now linked to our OSHP NWSRC event page
- Replied to ASHP Regional Residency Conference Planners survey
- Former committee members contacted to see if desire to serve again. Expect first meeting by teleconference wk of Nov 18.
- Save the date and call for volunteers sent to Citywide Coordinator for distribution to residents, RPD/RPCs, and preceptors.
- Save the date and call for volunteers sent to last year's attending RPDs and RPCs.
- Requested last year's survey data from attendees for review at first committee meeting. Onsite feedback was positive.
- Reviewed last year's financial statement and will work with Stacey to finalize budget projections for this year after consulting with event site, but expect similar.
  - Goal is to meet expenses with a small budgetary surplus. Each year of conference has been ~ \$2000-\$3400 in the black. These funds have been transferred to OSHP Equity Line Item 1520 · NWRC Fund.
  - Agree with 2020 Draft 2 Budget proposal of \$30,000 income and \$28,000 expenses (\$2,000 to net NWSRC Fund)

### Next steps:

- Establish kick off meeting agenda and solicit members for usual and any new workgroups (e.g. poster session)
- Finalize budget projections with OHSU Event Planner and Stacey at UM
- Confirm with Stacey if we will be able to use the app this year for conference attendees (we are willing to pilot)
- Rebecca will attend the Regional Residency Conference Planners meeting at ASHP MCM

### Some Key Planning Notes to Date:

- Our date conflicts with NW Pharmacy Convention in Coeur d'Alene, ID. When date was chosen at the end of last AY, this concern was not raised by committee members. Date will remain as scheduled as venue is secured and other dates also have conflicts (limited other dates in May to choose from due to Pacific graduation and Mother's Day; group did not wish to push date into June).
- Expect similar attendance to last year:
  - 130 residents and fellows
  - 60 RPD/RPC
  - 51 preceptors
  - 1 student
  - Will research and reach out to any new programs in OR, WA, MT, and AK which are our primary geographic attendees.
  - ID, UT, NV attend Mountain States instead per reply emails to our previous NWSRC announcements. Will not directly advertise to them, but they are still welcome to attend
- ASHP is currently only offering speakers on topics we have already had at the conference (Clinician Well-Being and Resilience or Pharmacy Workforce Trends) so likely will not be pursuing them for keynote.