ASHP Bylaws Recommendations

**OSHP Constitution**

* **Recommendation**  
  The Articles of Incorporation is the legal authority for the organization and brings it into existence. Does Oregon law require a Constitution? If not, consider putting all the items in the Bylaws.

**OSHP Bylaws**

**Chapter 1 Membership**

**Article 1**

#### B. Technician Members

Technician Members shall be licensed, registered, and/or certified pharmacy technicians with a board of pharmacy. These members should follow the Technician Chapter bylaws. Members in this category shall have the same privileges of Pharmacist Members, except pharmacy technician members may only vote in general elections for officers and other Board members and technician-related matters as determined by the Board of Directors. ~~Further, technicians shall be able to hold only technician offices~~.

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### ARTICLE III. Dues

1. OSHP shall collect dues, and the Board of Directors shall annually assess and approve dues. Dues increases in excess of 20% from the prior year shall be reported to the voting membership along with a Board rationale~~, and require a majority approval of the voting membership.~~
2. Membership shall cease if dues are not paid within (60) days of the due date.
3. A member in good standing may withdraw from OSHP by giving written notice. However, in such a case, no dues or fees shall be refunded.

### ARTICLE II. Nomination

The President shall annually establish a Nominations Committee that will solicit nominations of members who live or work in Oregon from the floor of a chapter meeting or by mail or electronic communications. The Senior Board Member at Large shall serve as the chair of the committee.

The Nominations Committee shall present candidates for the office of President-Elect to the membership. Candidates for the office of President-Elect must be current members of OSHP. Every other year, the Committee on Nominations shall present candidates for Secretary (even years), or candidates for Treasurer (odd years), of OSHP. Prior to reporting the name of any candidate, the Committee shall confirm that the candidate is eligible and willing to serve. Candidates recommended by the Nominations Committee shall be the sole source for elective office.

#### D. Treasurer

The Treasurer shall invest and disburse funds at the direction of the Board of Directors. The Treasurer shall serve as custodian of OSHP funds. The Treasurer shall be a member of the Executive Committee and Board of Directors. The Treasurer shall be elected on odd years.

### ARTICLE VIII. Removal of Board Members or Agents

Any officer, or member elected or appointed by the Board of Directors, may be removed with or without cause by a majority vote of all members then serving on the Board whenever, in their judgment, the best interests of the association will be served thereby. Such removal shall be without prejudice to the contractual rights, if any, of the person so removed.

Barrett recommendations

An officer, member of the Board of Directors, committee member or chair, or task force member or chair may be removed from office in the event of such acts of dishonesty, fraud, misrepresentation, or other reasonable cause as would prevent the effective performance of their duties. Such removal shall be without prejudice to the contractual rights, if any, of the person so removed.

## CHAPTER THREE. BOARD MEMBERS AT LARGE

### ARTICLE I. Composition

There shall be two (2) elected Board Members-at-Large.

1. Senior Board Member-at-Large.
2. Junior Board Member-at-Large.

### ARTICLE II. Election

Election shall be in the manner described for the election of officers of OSHP, Chapter II, Articles II and IV of the Bylaws.

### ARTICLE III. Term

Board Members-at-Large shall serve for a term of two (2) years beginning June 1 following the election. The Junior Board Member-at-Large shall be elected annually for a term of one (1) year and shall ascend successively to the office of Senior Board Member-at-Large, serving one (1) year in each position. They may not serve more than two (2) consecutive terms.

### ARTICLE I. Composition

The Board of Directors shall consist of 17 voting members:

### ARTICLE VI. Responsibilities of the Board of Directors

The Board of Directors shall represent OSHP as the official voice for health-system pharmacists in Oregon.

***A***. The Board of Directors shall have charge of the property of OSHP and shall establish policies for receipt, expenditure, and investment of funds.

### ARTICLE V. Responsibilities

#### A. Area Chapter Responsibilities (in relation to OSHP):

1. Active participation in the development and fostering of the objectives of OSHP.

2. Provision of continuing education meetings for members; such meetings shall be conducted with approval of the Board of Directors of OSHP.

3. Avoidance of adoption, publication, or promotion of any policy or principle in the name of the Oregon Society of Health-System Pharmacists, which has not been officially adopted by OSHP.

4. Avoidance of solicitation of funds or promotion of programs under the auspices of OSHP unless approved by the Board of Directors.

#### B. OSHP Responsibilities (in relation to Area Chapters):

1. Representation of all health-system professionals in Oregon through OSHP councils and committees.

2. Collection of all dues as authorized by the Board of Directors and outlined in the Bylaws.

3. Routine communication to all members of OSHP, information for all meetings, including Area Chapter meetings.

4. Development of a planned year of action and financial budget to foster the objectives of OSHP, including coordination of statewide activities with Area Chapter activities.

5. Allocation of funds available from membership dues to Area Chapters to foster local membership services.